

Youth Conservation Corps Coordinator – Job Description

The Friends of the Cobbossee Watershed was founded in 2001 as a citizen grass-roots effort to assist in the protection of local water quality. Within the 217 square mile area of the Cobbossee Watershed, there are 28 major lakes and ponds; four of which are considered to have "impaired" water quality and 13 of which are considered to be "threatened" by the pressures of development and polluted stormwater runoff. The Friends educational and conservation programs aim to combat the two main threats to our waters: Invasive Aquatic Plants and Non-Point Source pollution.

The Friend's **Slow the Flow** program educates water front property owners on the need for landscaping practices that slow and divert runoff, reducing the amount of soil, fertilizer and other nutrient heavy pollution that finds its way into our lakes, ponds and streams, causing algae to grow excessively (algae blooms). The Friend's Youth Conservation Corps is a group of six high school and college aged youth that work as a team to implement landscaping practices that will reduce the flow of nutrients into our lakes and ponds. Typical projects include planting bushes and shrubs along shorelines, spreading erosion control mulch and armoring the shoreline with rock to reduce erosion. Tools utilized for this work include wheelbarrows, shovels, rakes and general hand tools. The YCC project season is expected to run from June 26th to August 16th in 2019, Wednesday through Friday, 8 am to 3 pm.

The Friends are seeking a responsible person to fulfill the position of **Youth Conservation Corps Coordinator**.

Qualifications:

- Excellent written & verbal communication and presentation skills, particularly with the public.
- Attention to detail in filling out paperwork, creating reports and following landscaping/engineering plans
- Ability to lead a group in a positive manner, be a good role model and encourage good work ethic
- Work with Program Director to understand work plans and accurately communicate directions to crew
- Available mid-May to late August

Responsibilities include:

- Communicate daily with Program Director in scheduling projects, planning activities and coordinating materials and tooling
- Coordinate crew members and tooling to correct locations every day.
- Represent the Friends in a positive and friendly manner at all times
- Report out on work completed and help with promoting the work done by the crew
- Maintain internal records and "close" out applications
- Fulfill other duties as assigned to further the mission of the organization.

Desired skills

- Familiarity with general construction and/or landscaping practices, with particular focus on **safe work practices**.
- Familiarity with shoreland, state and local ordinances, especially:
 - Maine Shoreland Zoning Laws
 - Maine Erosion Control Best Management Practices
- High energy level with a positive attitude.
- Knowledge of Microsoft Office products including Word and Excel.
- Strong knowledge of environmental issues, with a focus on watershed ecology



To Apply: Please send resume, cover letter, and three references to: Tamara Whitmore, Executive Director, Friends of the Cobbossee Watershed tamara@watershedfriends.com or P.O. Box 5003, Augusta, ME 04332